

MELANIE ORINGER

ii.modesigns4u@gmail.com

Gaithersburg, Maryland

SUMMARY

Residential Interior Design and Space Planning

Residential Design Project Management

Website Design; Marketing materials design; Presentation design

Office supervision

Ability to work independently and on a team; ability to meet deadlines; excellent written and verbal skills; excellent time and work organization, record-keeping, complex telephone and basic office skills, interpersonal skills, computer skills and

INTERIOR DESIGN EXPERIENCE

Second Floor Residential Dwelling Renovation

- ☛ Designed Master Bedroom Suite including Master Bathroom, two additional bedrooms and hall bathroom
- ☛ Worked with architect to design and develop space planning
- ☛ Designed master bedroom walk-in closet
- ☛ Selected materials and finishes
- ☛ Selected light fixtures
- ☛ Selected plumbing fixtures
- ☛ Provided specifications for project materials and finishes
- ☛ Worked with vendors, ordered materials and finishes, oversaw product deliveries
- ☛ Handled day to day project management

First Floor Residential Dwelling Kitchen Renovation

- ☛ Provided designs and space planning for kitchen renovation
- ☛ Selected materials and finishes
- ☛ Selected light fixtures
- ☛ Selected kitchen appliances
- ☛ Provided specifications for project materials and finishes
- ☛ Worked with vendors, ordered materials and finishes, oversaw product deliveries
- ☛ Handled day to day project management

New Residential Dwelling

- ☛ Provided design and space planning solutions for a 4000 sq. ft. new residence
- ☛ Selected materials
- ☛ Provided FF&E
- ☛ Provided specifications
- ☛ Selected materials and finishes for house exterior

Master Bedroom Suite

- ☛ Provided design and space planning solutions for large master bedroom
- ☛ Redesigned large walk-in closet area
- ☛ Selected materials
- ☛ Provided FF&E
- ☛ Provided specifications

MELANIE ORINGER

ii.modesigns4u@gmail.com

Gaithersburg, Maryland

ADDITIONAL EXPERIENCE

- Two years of website design; marketing materials design (brochures, flyers and business cards) & presentation design
- Two years of experience as Administrative Manager of non-profit corporation; budget and financial record management
- Eight years of clinical nursing experience, primary specialty in obstetrics and gynecology and secondary experience in diabetes education, neonatal ICU, ophthalmology, and preventive healthcare
- Twelve years of experience in a variety of research settings, including coordinating clinical research trials (all phases); IRB human subject regulation and protection; data management; diabetes in pregnancy research; training and education
- Creating training programs slides and running training seminars
- Administrative and supervisory experience
- Quality assurance experience: maintaining records, preparing regular reports & providing superior customer support
- Menswear Fashion design
- Photo-fashion styling
- Retail sales

SKILLS

- Assembling Materials/Finishes Presentation Boards
- AutoCAD
- Manual Drafting
- Rendering

TECHNICAL EXPERIENCE

- Mac OS
- Apple: Pages; Keynote; Numbers; iPhoto; iMovie; Garage Band
- MS Windows
- MS Professional Office: Word; Powerpoint; Publisher; Excel; Outlook
- ORACLE

EDUCATION

Associate of Arts in Interior Design
Montgomery College, Rockville, Maryland

Bachelors in the Science of Nursing
Hunter College, New York, New York

Fashion and Graphic Design studied at Parsons School of Design, Fashion Institute of Technology and The School of Visual Arts, New York, New York

PORTFOLIO AND REFERENCES

Provided upon request